

A Day in the Pines | Camp Wesley Pines

VENDOR GUIDELINES

A Day in the Pines Christmas Festival will be held on **Saturday, December 13th from 9:00am to 2:30pm**. Vendors are allowed to begin setting up at 7:00am. Please have your booth fully set up and ready by 8:45am.

A Day in the Pines is a family oriented event. We encourage each vendor to provide something fun for kids whether it be an activity, piece of candy, sticker, small toy, or food sample (if a food vendor). We think this is a fun way to keep kids involved and entertained! Christmas themed is encouraged!

Application deadline is Nov. 1st

Vendor Fee is \$65.00 for each 10' X 10' space. **Booth rental fees are non-refundable*

VENDOR GUIDELINES

1. Camp Wesley Pines must approve vendor applications and will present an invitation if approved. Vendors must accept the invitation and submit payment to reserve their spot. Camp Wesley Pines reserves the right to refuse any vendor.
2. Vendors are required to be present in order to sell their own merchandise.
3. All vendors are required to be set up by 8:45 A.M. and remain set up until 2:30 P.M.
4. Sales tax will be collected at the end of the market. We recommend pricing your items to include the tax.
5. Vendors are not allowed to share their booth with another vendor or to sell any other person's merchandise out of their booth.
6. All vendors must exhibit only items entered on their application. Additional items must be approved by Camp Wesley Pines.
7. Vendors are responsible for making their own provision for shade or rain.
8. Firearms, alcohol, and drugs are strictly forbidden. Camp Wesley Pines is a non-smoking campus.
9. Cancellation of the event due to weather or other conflict is at the discretion of the Camp Wesley Pines Director. Booth fees are not guaranteed to be refunded.
10. Food vendors must provide appropriate permit before day of event

SET UP & CLEAN UP

Vendors may begin setting up no earlier than 7:00am unless approved by CWP. We ask that vendors unload quickly and park their vehicle at the designated vendor parking lot. **All** vehicles must be moved out of the market area by 8:30am.

Vendors **must** clean up their areas at the end of the event. Please pack up the all contents of your booth before pulling vehicles into the market area. Vehicles will not be allowed in the market area until 2:45pm. Please clean up **all** trash and take all large trash items like boxes with you. Do not dispose of these in our trash bins.

HOLD HARMLESS

All authorized vendors participating in A Day in the Pines Christmas Market shall be individually responsible for any loss, personal injury, deaths, and/or damage that may occur as a result of the vendor's negligence or that of its servants, agents, and employees. All vendors hereby agree to indemnify and save the A Day in the Pines Christmas Market & Camp Wesley Pines harmless from any loss, cost, damages, and other expenses, including attorneys' fees, suffered or incurred by Camp Wesley Pines by reason of the vendor's negligence or that of its servants, agents, and employees, provided that the vendors shall not be responsible nor required to indemnify Camp Wesley Pines for negligence, its servants, agents, and employees. Because no insurance is provided to participants in A Day in the Pines Christmas Market, each vendor must carry his/her own product liability insurance.